

Application Guidebook

2011-12

Kyoto International University

1-1 Ichinotsubo Kusauchi Kyotanabe Kyoto 610-0311

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e-mail: info@kyotoiu.ac.jp URL: www.kyotoiu.ac.jp

Greetings

Thank you for your interest in Kyoto International University (KIU)! This guidebook provides information related to the distinctive features and benefits of a KIU education and application requirements.

Individualized Education

KIU is a small, Christian, western-style liberal arts institution of higher education in Kyoto, Japan. As a small school, KIU provides a select and diverse group of students a supportive international environment to pursue their individualized educational goals. KIU strives to recognize and reward individual initiative, teamwork and accomplishment. Small is good.

Paths to Success

KIU's diverse students and graduates pursue different paths to success through graduate study and a wide variety of careers. All students, regardless of gender, race or religion are welcome at KIU. For KIU students, there are many opportunities and paths to success. Whether students want to stay in Japan or pursue studies overseas, KIU strives to prepare all students well. Should students "stay" or "go"? It does not matter. Visit http://www.kyotoiu.ac.jp/en/alumni/alumni_voice.htm or <http://www.kyotoiu.ac.jp/en/alumni/index.htm> to learn more about the opportunities and career paths KIU students and alumni.

Application Requirements

If you would like to apply to Kyoto International University, please read the application in this guidebook carefully and complete all required documents. On behalf of the faculty and staff at Kyoto International University, we wish you the best as you pursue your educational goals. We encourage you to visit Kyoto International University to see if KIU is a good fit for you. If you have additional questions, please feel free to contact us.

Contact Information

Kyoto International University

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Thank you again for your interest and we hope to welcome you to Kyoto International University!

Requirements

Deadlines

Kyoto International University has a “rolling admissions” process and accepts applications year-round based on the following deadlines.

Trimester		Application Deadline	
		Applicants living in Japan	Applicants living outside Japan
Spring	(April – June)	February 1	October 1*
Fall	(September – December)	July 1	March 1*
Winter	(January – March)	November 1	July 1*

*The application deadline is earlier to allow for visa processing of applicants living outside Japan.

How to Apply

All completed documentation and items must be sent by registered mail:

1. Application form for admission (*Signature required)
2. Official High School Transcript (*Transfer students - Transcript from the last school attended)
3. Standardized Test Results (*Enclose photocopy - TOEFL / TOEIC / SAT / STEP / IELTS etc.)
4. Two (2) Passport Photos (2.4cm X 3cm)
5. Application fee: JPY30,000 (Bank transfer *Overseas candidates please contact us for details)
Bank of Kyoto Osumi branch
Ordinary (Futsu) Account 3990171
Kyoto International University
SWIFT Code: BOKFJPJZ
6. Interview or Essay (*Essay for those not interviewing)
Topic: “What makes you special?”
Length: 800 words (*Essay must be word processed and mailed with the application.)

Decision

Candidates are admitted based on their academic achievements as well as their potential to contribute to campus life at KIU. Other criteria include marks (GPA, SAT, TOEFL), extracurricular activities and a personal essay or interview. Applicants will be notified via email within fifteen (15) working days after the receipt of all application materials and fees.

Acceptance

Upon acceptance, all students will be required to submit a health record. Applicants living outside Japan will need to submit visa-related documentation (available on the university website). Visa processing takes a minimum of four (4) months depending on country of origin.

Tuition

Tuition, including a one time registration fee, is as follows.

	Department	Major	Registration Fee (freshman)	Tuition (per year)	Total (per year)
4 years	International Studies	International Business	JPY200,000	JPY960,000	JPY1,160,000
		International Studies (Government)	JPY200,000	JPY960,000	JPY1,160,000
	Biological Science	Biological Science	JPY200,000	JPY1,300,000	JPY1,500,000
2 years	Liberal Arts	Liberal Arts	JPY200,000	JPY960,000	JPY1,160,000

* Tuition per trimester costs JPY340,000. (Less than 8 credits per trimester cost JPY50,000/credit.)

* More than 12 credits per trimester cost JPY30,000/credit.

* Additional JPY40,000/trimester for remedial English classes.

* A refundable security deposit of US\$4,000 applies to overseas students.

Academic Honors Scholarships

Kyoto International University (KIU) offers Academic Honors Scholarships for students who have demonstrated academic excellence and meet eligibility requirements. Scholarship eligibility is based on GPA and TOEFL score (non-native English speaker) and SAT score (native English speaker). Applicants are required to submit the completed Academic Honors Scholarship Request Form and appropriate test scores (TOEFL or SAT) to the Dean's office by the required deadlines. Scholarships are granted for one year based on date of enrollment and must be renewed annually.

[Before enrollment]

(A) HS/College (Transfer students) GPA over 3.6 + TOEFL over 550 (iBT80) / SAT over 1200

(B) HS/College (Transfer students) GPA over 3.3 + TOEFL over 525 (iBT71) / SAT over 1100

[After KIU enrollment]

(C) KIU GPA over 3.6 + TOEFL over 550 (iBT80) / SAT over 1200 for 3 trimesters

(D) KIU GPA over 3.3 + TOEFL over 525 (iBT71) / SAT over 1100 for 3 trimesters

Tuition	Category	Scholarship Amount for annual tuition payment	Scholarship Amount for semester tuition payment
JPY960,000	(A) (C)	JPY300,000	JPY86,000 × 3
	(B) (D)	JPY100,000	JPY15,000 × 3

* Deadline: Spring enrolled student (by February 1 of next year)

Fall enrolled student (by July 1 of next year)

Winter enrolled student (by November 1 of next year)

Housing

KIU does not provide accommodation for students; however, KIU is willing to assist students in finding and securing housing – for example, by serving as a guarantor for an apartment if necessary. Accommodations and pricing vary widely with area rental prices starting at JPY40,000 ~ monthly.

FAQ

Recognition

While Kyoto International University (KIU) was recognized in 2003 by the Kyoto Prefecture Board of Education as a *kakushu gakko* (a 'miscellaneous' school category), it is not presently recognized by the Ministry of Education, Culture, Sports, Science, and Technology as a university.

Career Placement

Although public organizations and private corporations are not obligated to recognize our graduates as "university" graduates, organizations and corporations have demonstrated interest in KIU students. KIU has a proven career placement record.

Undergraduate Overseas Credit Transfer

As KIU is not accredited as a US university, KIU course credits are subject to individual institution review and not automatically transferable to overseas colleges and universities. KIU credits have been accepted at a wide variety of institutions based on the integrity of the course work and not the accreditation of the school. Therefore, syllabi and course by course application of transfer credit may be required. The final credit transfer decision resides with each individual institution.

Graduate Study in Japan

Graduate study in Japan is undergoing great change and there is no clear standard across Japanese graduate programs. At present, KIU graduates wishing to pursue graduate study in Japan have tested and enrolled in graduate programs. The acceptance of KIU students' credentials is subject to the discretion of each graduate institution both inside and outside Japan.

Licensure Examinations

Presently, a KIU degree does not meet certain Japanese government licensure requirements such as teacher, librarian, nurse and museum curator. Students who wish to advance in these areas should transfer to the US (third year) and earn their diploma from a US university. This will allow the student to sit for examinations in many fields. Please research in advance your field of interest.

Visa (International Applicants)

KIU operates with standards similar to American universities. As a *kakushu gakko* (a 'miscellaneous' school category), KIU is permitted to sponsor international students on a '*shugaku*' visa (pre-college visa). '*Shugaku*' visas are for a maximum of two years. Extensions beyond two years are subject to immigration office review and approval.

Calendar

Spring Trimester: April – June

Spring Trimester Begins	April 6, 2011
Golden Week Holidays	April 29 – May 5, 2011
Mid-term Exam	May 11 – May 17, 2011
Mid-term Break	June 1 – June 3, 2011
Final Exam Period	June 20 – June 24, 2011
Last Day of Spring Trimester	June 24, 2011

Fall Trimester: September – December

Fall Trimester Begins	September 28, 2011
Mid-term Exam	October 25 – October 31, 2011
Mid-term Break	November 1 – November 4, 2011
Final Exam Period	December 8 – December 14, 2011
Last Day of Fall Trimester	December 14, 2011
National Holidays	October 10, November 23, 2011

Winter Trimester: January – March

Winter Trimester Begins	January 5, 2012
Mid-term Exam	February 2 – February 8, 2012
Mid-term Break	February 9 – February 10, 2012
Final Exam Period	March 12 – March 16, 2012
Last Day of Fall Trimester	March 16, 2012
Graduation Ceremony	March 17, 2012

Application for Undergraduate Admission

入学願書

Kyoto International University (KIU)

■ Beginning Term : 入学希望学期	<input type="checkbox"/> Spring 春学期	<input type="checkbox"/> Fall 秋学期	<input type="checkbox"/> Winter 冬学期	Year 年度 _____
■ Study Abroad 留学予定時期 :	年	月頃予定	(TOEFL: _____ / SAT: _____)	
■ Intended Major : 志望学科	<input type="checkbox"/> International Business 国際ビジネス学科	<input type="checkbox"/> International Studies (Government) 国際関係学科 (政治)		
	<input type="checkbox"/> Biological Science 生物科学科	<input type="checkbox"/> Liberal Arts 教養学科		

■ PERSONAL DATA (個人調査書)

Name : アルファベット Last Name First Name Middle Name	写真 Photograph (2.4x3cm)
氏名 : 漢字/カタカナ	
Date of Birth 生年月日 : _____ / _____ / _____ Year Month Date	<input type="checkbox"/> Male 男性 <input type="checkbox"/> Female 女性
Mailing Address 住所 : 〒 _____	
Tel : _____ Fax : _____ Mobile: _____	
E-mail address (PC) パソコン用メールアドレス : _____	
Country Of Citizenship 国籍 : _____ Native Language 母国語 : _____	
Type of Visa ビザの種類 : _____ Date of Expiration 有効期限 : _____ / _____ / _____	
<input type="checkbox"/> Single 未婚 <input type="checkbox"/> Married 既婚 (Spouse's Name 配偶者氏名 _____ No. of Children 扶養家族人数 _____)	

■ PARENT/GUARDIAN INFO (保護者情報)

<input type="checkbox"/> Parent(s) 保護者 <input type="checkbox"/> Guardian(s) 身元引受人 <input type="checkbox"/> Spouse 配偶者
Name 氏名 : _____ Relationship 続柄 : _____
Telephone 電話番号 : _____ Work Phone 勤務先電話番号 : _____
Complete Address 住所 : 〒 _____
Employer/Duties 職業/役職 : _____

■ ACADEMIC INFO (アカデミック情報)

Career Goals 将来の目標: _____

Academic Record

Beginning with the most recent, list all high schools, colleges/universities, or other schools you have attended.
これまでに在籍/卒業した全ての学校(高等学校/短大/大学/専門学校)を最近のものから順に記入してください。

Name of School 学校名	City 所在地	Date of Last Attendance 最終在籍年月日(未卒者)	Year of Graduation 卒業年度
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

*Academic Test Score 検定試験の成績:

- **TOEFL** Score 得点 _____ Date 取得年月日 _____
- **TOEIC** Score 得点 _____ Date 取得年月日 _____
- **STEP (英検)** Grade 級 _____ Date 取得年月日 _____
- **SAT** Math _____ Written _____ Verbal _____ Date _____

■ PERSONAL STATEMENT

In the space below, provide a brief statement outlining your goals in your educational program at Kyoto International University (use additional paper if necessary).

以下のスペースにあなたの京都インターナショナルユニバーシティにおける勉強の目標を簡単に述べて下さい。
(スペースが足りなければ他の用紙を使用して下さい。)

I certify that the information on this application is true and accurate.
以上、相違ありません。

Signature 署名 _____

Date 日付 _____

OFFICE OF ADMISSION Kyoto International University

〒610-0311 京都府京田辺市草内一ノ坪 1-1

1-1 Ichinotsubo Kusauchi Kyotanabe Kyoto 610-0311

TEL: 0774-64-0804 / FAX: 0774-64-0805 / e-mail: info@kyotoiu.ac.jp

優秀者奨学金 Academic Honors Scholarships

京都インターナショナルユニバーシティー (KIU) では規定の条件を満たす成績優秀者に限り、奨学金を給付します。GPA ならびに英語が母国語でない者は TOEFL のスコア、英語が母国語の者は SAT のスコアで審査されます。志願者は優秀者奨学金申請書に必要事項を記入し、TOEFL/SAT の成績証明書を添付して提出期限までに学部長室に提出してください。奨学金は入学日から 1 年間給付され、毎年再審査されます。

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【入学時 Before enrollment】* 最終学歴の成績が GPA 以外の評価の場合、GPA に算定されます。

- (A) 最終学歴の成績 GPA3.6 以上 + TOEFL550 (iBT80) 点以上 / SAT1200 点以上の者
HS/College (Transfer students) GPA over 3.6 + TOEFL over 550 (iBT80) / SAT over 1200
- (B) 最終学歴の成績 GPA3.3 以上 + TOEFL525 (iBT71) 点以上 / SAT1100 点以上の者
HS/College (Transfer students) GPA over 3.3 + TOEFL over 525 (iBT71) / SAT over 1100

【入学後 After KIU enrollment】

- (C) 3 学期間継続して KIU GPA3.6 以上 + TOEFL550 (iBT80) 点以上 / SAT1200 点以上の者
KIU GPA over 3.6 + TOEFL over 550 (iBT80) / SAT over 1200 for 3 trimesters
- (D) 3 学期間継続して KIU GPA3.3 以上 + TOEFL525 (iBT71) 点以上 / SAT1100 点以上の者
KIU GPA over 3.3 + TOEFL over 525 (iBT71) / SAT over 1100 for 3 trimesters

授業料 Tuition	区分 Category	奨学金(授業料年間払い) Scholarship Amount for annual tuition payment	奨学金(授業料学期払い) Scholarship Amount for semester tuition payment
¥960,000	(A) (C)	¥300,000	¥86,000 × 3
	(B) (D)	¥100,000	¥15,000 × 3

※申し込み期限 Scholarship application deadline based on “rolling admissions”:

- ・ 春学期入学者(翌年 2 月 1 日まで) Spring enrolled students (by February 1 of next year)
- ・ 秋学期入学者(翌年 8 月 1 日まで) Fall enrolled students (by July 1 of next year)
- ・ 冬学期入学者(翌年 11 月 1 日まで) Winter enrolled students (by November 1 of next year)

優秀者奨学金申請書

Academic Honors Scholarships Request Form

京都インターナショナルユニバーシティー
Kyoto International University

学長 ピーター・ブロックソム 殿
President Peter Blocksom

申請者署名 _____
Applicant's Signature

申請日 _____
Date

氏名 Name			
学籍番号 Student ID #	学科 Major	<input type="checkbox"/> 国際ビジネス学科 International Business	<input type="checkbox"/> 国際関係学科 International Studies
		<input type="checkbox"/> 教養学科 Liberal Arts	

※ 申請者は奨学金申請書とともに TOEFL/SAT 成績証明書と高校/大学の成績証明書を添付して提出してください。
To be eligible for a scholarship, TOEFL/SAT and High school/college transcripts must be submitted together with the scholarship request form.

※Office Use Only

支給期間	年	学期	～	年	学期
奨学金					
GPA		TOEFL/SAT			

学 長	経 理	教 務